



MINISTRY COVENANT

Mission: ALL Making Disciples of ALL

Strategy: Worship, Learn, Serve, Play

Core Values: Word, Discipleship, Honesty, Kindness, Service, Community

Our mission of **ALL Making Disciples of ALL** is accomplished as we worship, learn, serve, and play together. Your contribution of service on the Hospitality Team is vital to the fulfillment of the mission of the church. The **Hospitality Coordinator** will coordinate and oversee the Hospitality Team to facilitate “play” and hospitality for guests and members.

MINISTRY TEAM: Hospitality

ROLE: Hospitality Team Coordinator

GOAL: To facilitate fellowship, hospitality, and play for the whole church

SR. PASTORAL TEAM LEADER: Arash Ahmadpour

POSITION REQUIREMENTS:

- Must have completed new members classes (Discovering Jacob's Well)
- Must have completed level 3 discipleship classes (A Maturing Life)
- Must be an example of mature Christianity as outlined in Discipleship lessons (Levels 1-3)
- Must give consistently to Tithes, Offering, and Missions (TOM)
- Must be faithful in attendance to church services and a small group
- Must be dependable
- Organizational and interpersonal skills
- Time management skills
- Ability to exercise independent judgment
- Ability to use scheduling program
- Must be friendly, creative, energetic, and able to anticipate the needs of guests and members

JOB DESCRIPTIONS & RESPONSIBILITIES

- Exemplify character, integrity, and leadership in a manner consistent with the Word
- Orient, train, and oversee team members
- Coordinate and schedule team members



- Assess and maintain supply inventory and equipment
- Facilitate the preparation of the sanctuary and fellowship hall including organizing, decorating, laying out and replenishing food, cleaning dishes and the kitchen
- Provide ongoing constructive communication with team members and pastoral team lead
- Other duties as assigned

TIME REQUIREMENT:

- Scheduling Staff: One to two hours per quarter
- Training: Two hours per quarter or more frequently to onboard new member
- Potlucks: Approximately 4 hours quarterly (Pre, during, and post event)
- Repasts: As required
- Other: As required

TEAM REQUIREMENT:

- Potlucks: Approximately 4 hours, quarterly (Pre, during, and post event)
- Repasts: As required
- Communion prep: Approximately 1 hour
- Other events: As required

In the spirit of our core values, I understand my role of responsibility and commit to fulfilling this ministry covenant in service to God and to the body of Christ.

Covenant Member Signature

Print Name

Date

Sr. Pastoral Team Member Signature

Print Name

Date